



Community Room Permit Application (Indicate facility below)

- ☐ Loma Linda Park-420 E. Loma Linda Blvd.
☐ Goodyear Library-14455 W. Van Buren St., STE C 102

Contact Information

Photo ID and Proof of Goodyear Residency required for resident rate.

Name of Lessee	_____	Birthday (security purposes)	_____
Email	_____	Office	_____
Address	_____	Work	_____
	_____	Cell	_____
Company Name (if applicable)	_____		
Company Email	_____	Company Website	_____
Company Address	_____	Company Phone	_____
	_____	Office	_____
	_____	Fax	_____

If one time use

Open and close times must include set up and tear down.

Purpose of Rental: _____

Date: _____ Open Time: _____ Close Time: _____ \$ _____

If continuous use

Open and close times must include set up and tear down.

Purpose of Rental: _____

	Start Date	End Date	Start Time	End Time	
Monday					\$
Tuesday					\$
Wednesday					\$
Thursday					\$
Friday					\$
Saturday					\$
Sunday					\$
Total					\$

Special Use

Please provide a brief description of the planned event activities. For example will there be an admission fee, donations taken, items or services sold? Will any equipment need to be moved onto/into the facility?

Fees & Guidelines

Goodyear Residents: \$25/hour, Non-residents: \$40/hour, Commercial Rate: \$50/hour (2 hour minimum).

- Individuals making reservations (Lessee) must provide valid residency documentation to receive the resident rate.
- Lessee must also be 21 years of age or older and remain at the facility throughout the duration of the rental.
- Reservation requests must be made at least 7 days prior to the rental date and changes to reservations within 7 days of the rental date will be accommodated on a case by case basis.
- Rentals times **must** include set up and tear down time.
- Goodyear staff will open and close the facility as indicated on the Permit. **A KEY WILL NOT BE ISSUED** to Lessee. If Lessee fails to show up at the designed reservation time, there will be a \$50 charge for staff call-back.
- A \$50 deposit will be imposed. Lessee is responsible for the condition of the facility and its structure, supplies, and equipment between the times reserved as indicated on the Permit. Lessee agrees to compensate the City for damages during the lease term. Charges will be determined by City and/or assigned licensed contractors.
- The facility must be cleaned by Lessee and returned in the same condition as when rented by the time allocated and no later than 10:00pm.
- In the event the Lessee fails to clean up and/or restore facility and/or parking lot to the condition existing at the time of possession, the City will perform the necessary work and Lessee agrees to compensate the City for the work performed.
- The City reserves the right to recover all expenses through legal means if necessary. Failure of Lessee to compensate the City for all work performed by City may disqualify Lessee from future rental or usage of Goodyear Community Rooms.
- The Lessee agrees that activities and music levels will be conducted so as not to cause a nuisance to others, per City of Goodyear Noise Ordinance, Section 111-8 of the Municipal Code.
- This agreement shall not be assignable by Lessee except with written consent of the City.
- All refunds are subject to a 20% or \$5 (whichever is greater) fee of the original amount of the reservation. Reservation must be cancelled 7 days in advance of reserved date in order to receive a refund. NO REFUNDS will be issued within the 7 days prior to the reservation.
- Reservation requests are subject to availability and are limited to up to one year in advance.
- The City may waive rental fees for City sponsored meetings or events. City sponsored means 1) activity for City business or operational purpose; 2) activity organized by City staff in fulfillment of City business or operational purpose; or 3) activity impacting, benefitting or supporting City business initiatives.
- **NO ALCOHOLIC BEVERAGES NOR SMOKING ARE ALLOWED IN THE COMMUNITY ROOMS.**

Amenities

Community Room at Loma Linda Park (1,200 sq ft. Max occupancy per fire, 90 people)

- Individual Men's & Women's restrooms
- Fully Equipped kitchen (stove, microwave and refrigerator). Utensils, cups, plates, cook ware, bake ware, etc. are **NOT** included.
- 6 ft rectangle tables & chairs available

Community Room at Goodyear Library (1,200 sq ft occupancy-90)

- 1 unisex restroom
- 1 small sink with limited counter space.
- 6 ft rectangle tables & chairs available

Disclaimer

I, lessee and party, hereby covenant to indemnify, defend and save harmless the City of Goodyear, its Mayor and Council, appointed board and commissions, officials, officers and employees, individually and collectively; from all losses, claims, suits, actions, payments and judgments, demands, expenses, attorney's fees; defense cost, or actions of any kind and nature resulting from personal injury to any person, (including bodily injury and death) arisen out of the negligent performance of the individual hereunder, except any injury or damages arising out of the sole negligence of the City, its officers, agents or employees.

I, lessee and party, have read, understand and agree to comply with the Facility Use Regulations for the Community Rooms indicated above. I, the undersigned, am 21 years of age or older and agree to the conditions as stated above.

Signature: _____ Date: _____

Staff Use only

Photo ID checked and Residency Verified? Yes _____ No _____

Received by: _____ Date: _____ Permit #: _____

Entered by: _____ Date: _____ Receipt #: _____